



ÇANKAYA UNIVERSITY

Faculty of Economics and Administrative Sciences

Course Definition Form

Part I. Basic Course Information

Department Name <i>Use capital letters only</i>	MANAGEMENT	Dept. Numeric Code	3 2
Course Code	Dept. Code+Course No M A N 4 1 2	Number of weekly lecture hours	3
		Number of weekly lab/ tutorial hours	-
		Number of Credit Hours	3
Course Web Site <i>Use capital letters only</i>		ECTS Credit	0 5

Course Name

This information will appear in the printed catalogs and on the web online catalog.

English Name *maximum 40 characters*

Turkish Capital Markets and Stock Exchange

Abbreviated English Name *maximum 15 characters*

Tr.Cap.Markt.

Turkish Name *maximum 40 characters*

Türk Sermaye Piyasası ve Menkul Kıymet Borsası

Abbreviated Turkish Name *maximum 15 characters*

Tr.Ser.Piy.

Prerequisites (if any) <i>Give course codes and check all that are applicable.</i>	1 st	2 nd	3 rd	4 th
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	<input checked="" type="checkbox"/> Consent of the Instructor		<input type="checkbox"/> Give others, if any.	
	<input type="checkbox"/> Senior Standing		Prior knowledge of management is strongly recommended.	
Co-requisites (if any)	1 st	2 nd	3 rd	4 th
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Course Type <i>Check all that are applicable</i>				
<input type="checkbox"/> Must course for Dept. <input type="checkbox"/> Must course for other dept(s) <input checked="" type="checkbox"/> Elective course for Dept. <input checked="" type="checkbox"/> Elective course for other dept(s)				

Is the new course replacing a former course in the curriculum?			
Former Course's Code	Dept. Code+Course No <div style="border: 1px solid black; width: 100px; height: 20px; margin: 2px;"></div>	Former Course's Name	
Is there any similar course which has content overlap with other courses offered by the university?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Most Similar Course	Dept. Code+Course No <div style="border: 1px solid black; width: 100px; height: 20px; margin: 2px;"></div>	Course Name	

Frequency of Offerings <i>Check all semesters that the course is planned to be offered.</i>	<input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input checked="" type="checkbox"/> Summer
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First Offering					
Academic Year	<div style="border: 1px solid black; width: 30px; height: 20px; margin: 2px;"></div>	<div style="border: 1px solid black; width: 30px; height: 20px; margin: 2px;"></div>	Semester	<input type="checkbox"/> Spring <input type="checkbox"/> Fall	
Maximum Class Size Proposed	30	Student Quota for Other Departments	10	Approximate Number of Students Expected to Take the Course	20

Part II. Detailed Course Information

Justification for the proposal <i>Maximum 80 words</i>

Course Description <i>Provide a brief overview of what is covered during the semester. This information will appear in the printed catalogs and on the web online catalog. Maximum 60 words.</i>
This course is designed to provide students a general knowledge about Turkish Capital Markets and Stock Exchange. The course mainly covers the following issues; definition of capital markets, place and importance of capital markets in the finance system, capital market activities, capital market instruments, capital market institutions, regulations in the capital markets, procedures to issue capital market instruments (primary market transactions), organized exchanges and trading in these exchanges (secondary market transactions).

Course Objectives <i>Explain the aims of the course. Maximum 100 words.</i>
The objectives of the course are: - to develop an understanding of the concept and main aspects of capital market, - to introduce students the basics of capital market institutions, instruments and capital market activities - to enhance the students a better understanding of Turkish Capital Market and the regulations in Turkey. - to introduce students the organized exchanges in Turkey .

Learning Outcomes <i>Explain the learning outcomes of the course. Maximum 10 items.</i>
Upon the successful completion of the course students will: 1. Understand the concept of capital market, 2. Comprehend the capital market activities, 3. Comprehend basic capital market instruments, 4. Comprehend capital market institutions, 5. Understand capital market regulations in Turkey, 6. Comprehend the mechanics of primary market transactions, 7. Get familiarized with the organized exchanges in Turkey, 8. Comprehend the mechanics of secondary market transactions.

Course Outline <i>List the topics covered within each week.</i>	
Week	Topic(s)
1	Introduction to capital markets
2	Capital market activities
3	Issuing stock in the primary market
4	Issuing stock in the primary market (continued)

5	Government debt securities
6	Other capital market instruments
7	Other capital market instruments (continued), <i>Midterm Exam</i>
8	Private sector debt instruments
9	Private sector debt instruments (continued)
10	Sales methods of capital market instruments through public offering
11	Mutual funds
12	Investment trusts and intermediary institutions
13	Intermediary institutions (continued) and organized exchanges
14	Trading in Bourse İstanbul

Textbook(s)

List the textbook(s), if any, and other related main course materials.

Author(s)	Title	Publisher	Publication Year	ISBN

Reference Books

List the reference books as supplementary materials, if any.

Author(s)	Title	Publisher	Publication Year	ISBN

Teaching Policy

Explain how you will organize the course (lectures, laboratories, tutorials, studio work, seminars, etc.)

Three hours of lecturing.

Laboratory

Give the number of laboratory/studio hours required per week, if any, to do supervised laboratory, and list the names of the laboratories in which these sessions will be conducted.

N/A

Computer Usage

Briefly describe the computer usage and the hardware/software requirements in the course.

N/A

Grading Policy

List the assessment tools and their percentages that may give an idea about their relative importance to the end-of-semester grade.

Assessment Tool	Quantity	Percentage	Assessment Tool	Quantity	Percentage	Assessment Tool	Quantity	Percentage
Midterm Exam	2	67%						
Final Exam	1	33%						

ECTS Workload

List all the activities considered under the ECTS.

Activity	Quantity	Duration (hours)	Total Workload (hours)
Attending Lectures (<i>weekly basis</i>)	14	3	42
Attending Labs/Recitations (<i>weekly basis</i>)	-	-	-
Preparation beforehand and finalizing of notes (<i>weekly basis</i>)	14	2	28
Collection and selection of relevant material (<i>once</i>)	1	2	2
Self-study of relevant material (<i>weekly basis</i>)	14	1	14
Homework assignments/Examples	-	-	-
Preparation for Quizzes	-	-	-
Preparation for Midterm Exams (<i>including the duration of the exams</i>)	2	20	40
Preparation of Term Paper/Case Study Report (<i>including oral presentation</i>)			
Preparation of Term Project/Field Study Report (<i>including oral presentation</i>)	-	-	-
Preparation for Final Exam (<i>including the duration of the exam</i>)	1	30	30
TOTAL WORKLOAD			156
TOTAL WORKLOAD / 30			5.2
ECTS Credit			5

Program Qualifications vs. Course's Learning Outcomes

Consider the below program qualifications determined in terms of learning outcomes of all the courses in the curriculum and capabilities. Look at the learning outcomes of this course given above. Relate these two using the Likert Scale by marking with X in one of the five choices at the right.

No	Program Qualifications (Specific to each program)	Contribution				
		0	1	2	3	4
1	Acquire detailed knowledge concerning the economic and legal environment in which the business entities operate.					X
2	Have profound theoretical background knowledge in basic business functions comprising organization and management, accounting, finance, marketing, and production and operations management.				X	
3	Obtain basic and intermediate level knowledge in quantitative techniques and methods that are predominantly used in business and management.		X			
4	Have more specific knowledge in one of the business functions (including the mastery of quantitative approaches) that he/she has chosen to specialize.				X	
5	Be able to apply the professional knowledge necessary to establish and/or run a business, or a department within a business entity.					X
6	Be able to collect, edit, analyze, and interpret the representative data by applying both qualitative and quantitative methods in order to identify and clearly define the business problems and to develop insight and solutions.			X		
7	Be able to adequately communicate upon analyses, findings, inferences, and recommendations with his/her superiors, team members, colleagues, and subordinates both in written and oral form.					X
8	Be thereby qualified to conduct research in business administration and management.			X		
9	Be appropriately trained to fulfill his/her responsibilities in team work both as a leader and an expert.				X	
10	Acquire the necessary skills to communicate effectively with the stakeholders of an organization so that he/she can become capable of analyzing the needs of the stakeholders and based on these analyses developing the objectives of the organization.					X
11	Gain self-evaluation skills to identify exactly his/her self-learning and self-improvement needs, being at the same time equipped with the capacity to follow advanced courses and degree studies.			X		
12	Gain the ability to evaluate the organization that he/she is affiliated with and the ability to assess the knowledge that he/she has acquired in a critical perspective.				X	
13	Be able to use English, which is the medium of instruction in the department, at least in European Language Portfolio B1 General Level.					X
14	Be able to use information technologies applicable to business administration and management at European Computer Usage License Basic Level.		X			
15	Be directed towards the behavioral patterns and responsibilities of a business administrator in terms of quality awareness, occupational safety and health, in-service training, environmental issues, social responsibilities, and social, organizational and business ethics.			X		
16	Be inclined to encourage innovation and continuous improvement within the organization in which he/she takes responsibilities.					X

Contribution Scale to a Qualification: 0-None, 1-Little, 2-Medium, 3-Considerable, 4-Largest

Other Relevant Information

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