



ÇANKAYA UNIVERSITY

Faculty of Economics and Administrative Sciences

Course Definition Form

Part I. Basic Course Information

Department Name <i>Use capital letters only</i>	MANAGEMENT	Dept. Numeric Code	3 2
Course Code	Dept. Code+Course No M A N 4 2 4	Number of weekly lecture hours	3
		Number of weekly lab/tutorial hours	-
		Number of Credit Hours	3
Course Web Site <i>Use capital letters only</i>	http:// man424.cankaya.edu.tr	ECTS Credit	0 5

Course Name

This information will appear in the printed catalogs and on the web online catalog.

English Name *maximum 40 characters*

Leadership

Abbreviated English Name *maximum 15 characters*

Lead

Turkish Name *maximum 40 characters*

Liderlik

Abbreviated Turkish Name *maximum 15 characters*

Lider

Prerequisites (if any) <i>Give course codes and check all that are applicable.</i>	1 st	2 nd	3 rd	4 th	
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
	<input checked="" type="checkbox"/> Consent of the Instructor <input type="checkbox"/> Give others, if any.		Prior knowledge of human resources management is strongly recommended.		
	<input type="checkbox"/> Senior Standing				
Co-requisites (if any)	1 st	2 nd	3 rd	4 th	
	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Course Type <i>Check all that are applicable</i>					
<input type="checkbox"/> Must course for Dept. <input type="checkbox"/> Must course for other dept(s) <input checked="" type="checkbox"/> Elective course for Dept. <input checked="" type="checkbox"/> Elective course for other dept(s)					

Is the new course replacing a former course in the curriculum?			
Former Course's Code	Dept. Code+Course No <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Former Course's Name	
Is there any similar course which has content overlap with other courses offered by the university?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Most Similar Course	Dept. Code+Course No <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Course Name	

Frequency of Offerings <i>Check all semesters that the course is planned to be offered.</i>	<input type="checkbox"/> Fall <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Summer
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First Offering			
Academic Year	<input type="text"/> <input type="text"/>	Semester	<input type="checkbox"/> Spring <input type="checkbox"/> Fall
Maximum Class Size Proposed		Student Quota for Other Departments	Approximate Number of Students Expected to Take the Course

Part II. Detailed Course Information

Justification for the proposal <i>Maximum 80 words</i>
<p>Since the students will be working with a leader in an organization or they will themselves be the leader of an organization, it is intended for them to gain an understanding of leadership behavior and especially what makes a person an effective leader.</p>

Course Description <i>Provide a brief overview of what is covered during the semester. This information will appear in the printed catalogs and on the web online catalog. Maximum 60 words.</i>

Course Objectives <i>Explain the aims of the course. Maximum 100 words.</i>
<p>This course is designed to teach the students the concept of leadership and the impact of this concept on human behavior in organizations. In this course, basic theories of leadership and the relationship of leadership with different internal and external organizational factors are examined.</p>

Learning Outcomes <i>Explain the learning outcomes of the course. Maximum 10 items.</i>
<p>Upon the successful completion of the course students will:</p> <ol style="list-style-type: none"> Understand the development of leadership theory and research and identify the most influential theories of leadership and their conceptual underpinnings, with an emphasis on the theory and practice in public and private organizations. Be able to compare different leadership theories. Be able to define the traits and skills of leaders Be able to evaluate the effect of contextual variables on leadership behavior Identify contemporary issues related to leadership as well as emerging leadership theories. Develop personal understanding and self effective leadership skills. Use his/her own experience of leadership and emerging self-awareness as a basis for perspective transformation and developmental learning. Examine leadership practices in various work environments. Create a personal development plan to help develop his/her leadership skills and potential.

Course Outline	
<i>List the topics covered within each week.</i>	
Week	Topic(s)
1	Course introduction and overview
2	Trait Approach
3	Skills Approach
4	Style Approach
5	Situational Approach
6	Path–Goal Theory
7	Midterm Exam
8	Leader–Member Exchange Theory
9	Transformational Leadership
10	Servant Leadership
11	Authentic Leadership
12	Team Leadership
13	Women and Leadership
14	Culture and Leadership & Leadership Ethics

Textbook(s)				
<i>List the textbook(s), if any, and other related main course materials.</i>				
Author(s)	Title	Publisher	Publication Year	ISBN
G. Yukl	Leadership in Organizations	Prentice Hall	2010	978-0132424318
Northouse, Peter Guy	Leadership: Theory and Practice	Sage Publications	2013	ISBN-13: 978-1452203409 ISBN-10: 1452203407

Reference Books				
<i>List the reference books as supplementary materials, if any.</i>				
Author(s)	Title	Publisher	Publication Year	ISBN

Teaching Policy

Explain how you will organize the course (lectures, laboratories, tutorials, studio work, seminars, etc.)

Three hours of lecturing. Students are expected to make a research about and discuss extensively a leader assigned by the Instructor. In addition, students will work in groups to organize an activity, in order to test their leadership skills.

Laboratory

Give the number of laboratory/studio hours required per week, if any, to do supervised laboratory, and list the names of the laboratories in which these sessions will be conducted.

N/A

Computer Usage

Briefly describe the computer usage and the hardware/software requirements in the course.

N/A

Grading Policy

List the assessment tools and their percentages that may give an idea about their relative importance to the end-of-semester grade.

Assessment Tool	Quantity	Percentage	Assessment Tool	Quantity	Percentage	Assessment Tool	Quantity	Percentage
Course Assignments	1	10 %						
Term Project	1	10 %						
Midterm Exam	1	30 %						
Final Exam	1	50 %						

ECTS Workload

List all the activities considered under the ECTS.

Activity	Quantity	Duration (hours)	Total Workload (hours)
Attending Lectures (<i>weekly basis</i>)	14	3	42
Attending Labs/Recitations (<i>weekly basis</i>)	-	-	-
Preparation beforehand and finalizing of notes (<i>weekly basis</i>)	14	0.5	7
Collection and selection of relevant material (<i>once</i>)	1	2	2
Self study of relevant material (<i>weekly basis</i>)	14	1	14
Homework assignments/Examples	2	15	30
Preparation for Quizzes	-	-	-
Preparation for Midterm Exams (<i>including the duration of the exams</i>)	1	10	10
Preparation of Term Paper/Case Study Report (<i>including oral presentation</i>)	-	-	-
Preparation of Term Project/Field Study Report (<i>including oral presentation</i>)	1	15	15
Preparation for Final Exam (<i>including the duration of the exam</i>)	1	15	15
TOTAL WORKLOAD			135
TOTAL WORKLOAD / 30			4.5
ECTS Credit			5

Program Qualifications vs. Course's Learning Outcomes						
<i>Consider the below program qualifications determined in terms of learning outcomes of all the courses in the curriculum and capabilities. Look at the learning outcomes of this course given above. Relate these two using the Likert Scale by marking with X in one of the five choices at the right..</i>						
No	Program Qualifications (Specific to each program)	Contribution				
		0	1	2	3	4
1	Acquire detailed knowledge concerning the economic and legal environment in which the business entities operate.		X			
2	Have profound theoretical background knowledge in basic business functions comprising organization and management, accounting, finance, marketing, and production and operations management.			X		
3	Obtain basic and intermediate level knowledge in quantitative techniques and methods that are predominantly used in business and management.	X				
4	Have more specific knowledge in one of the business functions (including the mastery of quantitative approaches) that he/she has chosen to specialize.					X
5	Be able to apply the professional knowledge necessary to establish and/or run a business, or a department within a business entity.					X
6	Be able to collect, edit, analyze, and interpret the representative data by applying both qualitative and quantitative methods in order to identify and clearly define the business problems and to develop insight and solutions.			X		
7	Be able to adequately communicate upon analyses, findings, inferences, and recommendations with his/her superiors, team members, colleagues, and subordinates both in written and oral form.					X
8	Be thereby qualified to conduct research in business administration and management.			X		
9	Be appropriately trained to fulfill his/her responsibilities in team work both as a leader and an expert.					X
10	Acquire the necessary skills to communicate effectively with the stakeholders of an organization so that he/she can become capable of analyzing the needs of the stakeholders and based on these analyses developing the objectives of the organization.				X	
11	Gain self-evaluation skills to identify exactly his/her self-learning and self-improvement needs, being at the same time equipped with the capacity to follow advanced courses and degree studies.			X		
12	Gain the ability to evaluate the organization that he/she is affiliated with and the ability to assess the knowledge that he/she has acquired in a critical perspective.				X	
13	Be able to use English, which is the medium of instruction in the department, at least in European Language Portfolio B1 General Level.					X
14	Be able to use information technologies applicable to business administration and management at European Computer Usage License Basic Level.		X			
15	Be directed towards the behavioral patterns and responsibilities of a business administrator in terms of quality awareness, occupational safety and health, in-service training, environmental issues, social responsibilities, and social, organizational and business ethics.			X		
16	Be inclined to encourage innovation and continuous improvement within the organization in which he/she takes responsibilities.			X		

Contribution Scale to a Qualification: 0-None, 1-Little, 2-Medium, 3-Considerable, 4-Largest

Other Relevant Information

Part III. Approval Process

Names of other faculty members who may be interested in teaching this course <i>Give the Academic Title first.</i>		Proposed by	Faculty Member <i>Give the Academic Title first.</i>	Signature
Date				

Departmental Board Meeting Date		Meeting Number		Decision Number	
Department Chair	Prof. Dr. Hasan Işın DENER	Signature		Date	

Faculty Academic Board Meeting Date		Meeting Number		Decision Number	
Dean	Prof. Dr. Aykut KANSU	Signature		Date	

Senate Meeting Date		Meeting Number		Decision Number	
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